



Do You See [the potential]?...

Language Evaluator (English and French) (Contract)

EPSI: Who We Are

We specialize in providing engagement and talent assessment solutions. Our mission is simple—to provide powerful solutions in psychometric testing and engagement surveys using leading technological tools.

About The Opportunity

EPSI is currently looking for qualified candidates to fill our contractual positions of Language Evaluator. This individual will help further the organization's mission by providing support to fulfill various mandates to assess oral language proficiency.

As EPSI's new English or French Language Evaluator, you can expect to...

- Conduct telephone interviews or by video-conference (20-30 minutes long) with candidates to assess their ability to communicate orally in English or French.
- Ask candidates a variety of questions based on a structured guide.
- Record the interviews with candidates.
- Provide a written justification for the scores assigned.
- Any other task deemed relevant to the position.

Operational Requirements:

- Must be able to work approximately five to fifteen hours a week carrying out evaluations.
- Must be able to work during the day, evenings and weekends.
- Must have a personal computer with MS Word and MS Excel as well as an Internet connection.
- Must complete the provided training on the use of the recording equipment, and the use of the assessment guide and tools.

[EVALUATE]

Following industry standards and trends, EPSI strives to hire not only potential candidates, but also *the best* candidate for the job. The ideal candidate should demonstrate how they meet the following criteria:

Essential Qualifications



Education:

- Bachelor's degree or be enrolled in a Master's degree in one of the following fields: English or French language, translation and/or education.

Experience:

- Experience in translation, corrections and/or linguistic verification of documents or any other activity relevant to the position.
- Knowledge of Microsoft Office programs (i.e., Microsoft Word, Microsoft Excel, and Microsoft Outlook).

Language:

- Advanced English and French language skills (oral and written). Bilingual in French and English is an asset.

Competencies:

- Oral and Written Communication;
- Attention to Detail;
- Client-Oriented;
- Interpersonal Communications;
- Reliability; and
- Ability to Transmit Information

Salary:

- Evaluators will be compensated per completed evaluation; evaluations will be scheduled based on the evaluator's availability. Due to the nature of this contract, EPSI cannot guarantee a minimum number of evaluations per day or per week.

If you are interested in applying for this position, please submit your CV and cover letter to rh.hr@epsi-inc.com.

Please note that only qualified candidates will be invited to participate in the subsequent assessment phases (i.e. *online exam(s), interview, reference check*).